

**GREENBRIER PROPERTY OWNERS ASSOCIATION**  
**Meeting Minutes – October 1, 2014**

The monthly meeting of the GPOA Board was held Wednesday October 1, 2014 in the Emerald clubhouse, commencing at 6:00 PM. Attending were board members: Ron Garren, Patrick Feury, Mark Taylor, Ron Letellier, Rick Oborn, Don Brinkley and Jim Huff. Also attending were potential candidates for the 2015 GPOA Board: Jan Cahoon and Verna Kuyper. After brief introductions, a motion was made (and approved) to forgo the reading of the September meeting minutes. Discussion commenced with the **Board of Director Reports:**

**President:**

1. Ron opened discussion with his proposed letter on deer management. Jim reported that deer hunting is not permitted within New Bern city limits per his discussion with the clerk for the city attorney. Ron will pursue written confirmation from the appropriate city official.
2. Ron will pursue the Community Watch open issues with John Harding. (These issues are specified in a previous draft e-mail from Patrick and essentially deal with status and clarification of community watch items specified on the GPOA website.)
3. Ron clarified that board member positions on various committees positions are more “liaison” in nature than being actual “chair”s of those committees.
4. Ron emphasized that as we draw closer to the end of the year that we should do all we can to ensure a clean transition by passing along the most current information and status that we can to the 2015 board. He asked that each Board member review the GPOA Board of Directors Master Notebook (the green book) and update any pages/tabs/lists that falls under their individual areas of responsibility/liaison/committee positions. These updated pages should be typed and distributed to each Board member at the next meeting so that every book is current and up-to-date for handing over to the new Board members.

**Vice President:** Nothing new to report.

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**Secretary:**

1. Patrick reported on the currency status of several items:
  - Website
  - Vegetation 2013 assessment from city
  - Board Handbook items:: (see note above in President's report regarding handbooks.)
    - Job Descriptions
    - Calendar of Events
    - Volunteer lists
    - Miscellaneous resources
2. He will follow up with e-mails to each board member for feedback and closure by the November 5<sup>th</sup> meeting.

**Assistant Secretary:** no new activity to report

**Treasurer:**

1. Mark suggested postponing discussion on dues reduction until next month.
2. Mark distributed copies of the latest financial data to the board (details below).

**GPOA Income/Expense 1/1/14 through 9/27/14**

**Total Income**

· Dues and Interest: \$31,622.70

**Expenses**

- All Categories: \$22,889.78

**Overall**                \$8,732.92

**Assistant Treasurer:** no new activity to report.

**Member at Large:** no new activity to report.

**Committee Chair Reports**

**Architectural and Covenants Liaison:**

1. Jim reports that the 1201 PVD property has been sold and is undergoing renovation.

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**Beautification and Maintenance:**

1. Ron renewed the existing maintenance contract we have with Loomis.

2. Ron is soliciting quotes on the Greenbrier Parkway and Bear Park work.

3. Ron will seek out possible Boy Scout help with Eagle Scout projects to up-date the maintenance on benches in Bear Park.

**Bylaws, Civic and Drainage:** no new activity to report

**Emerald Liaison:** no new meetings of the Emerald Advisory Committee have been held.

**Emergency Management:** no new activity to report

**Finance:** nothing to report other than above.

**HOA Council Liaison:** Patrick has received “rental agreement” documents from Steve Damico (Evergreen) and Paul Toft (Innisbrook). He will follow up with analysis.

**Membership:** no additional news.

**Nominations and Elections:** no additional news from last month.

**Publicity:** no additional news to report

**Welcome and Communications:** Don will bring copies of the current “Welcome Package” for each of the board members at the next meeting.

**GPOA Website Liaison:** Nothing new to report.

**GPOA Website Webmaster:** no new activity to report.

The meeting adjourned at 7:15PM.

Respectfully Submitted

P J Feury  
GPOA Secretary