

GREENBRIER PROPERTY OWNERS ASSOCIATION
Meeting Minutes - Feb 5, 2014

The regular monthly meeting of the GPOA Board was held Wednesday February 5, 2014 in the Emerald clubhouse, commencing at 6:00 PM. Attending were: Ron Garren, Don Brinkley, Patrick Feury, Jim Huff, Rick Oborn, Mark Taylor, Ron Letellier. A motion was made and approved to forego the reading of the January meeting minutes. Board of Director Reports then commenced.

President: 1. Ron G reported on his investigation of the "hazardous traffic" situation (referred to the board in a member e-mail). He consulted with New Bern police sergeant Smith and determined that the intersection of Greenbrier parkway and Glenburnie Rd is considered the 17th most "crash prone" in New Bern; eleven accidents occurred there 2013. They discussed possible solutions to the potential dangers at this intersection including increasing the amber light timing and reducing the speed limit. NBPD will file a report with NCDOT on this matter.

2. Ron reported that he's received a request from the New Outreach Deliverance Ministry to conduct a "fun run" fundraiser 5/10K run, with part of their overall route through Greenbrier. The board discussed the proposal (scheduled for 3/15; to be supported by the New Bern police for traffic control – etc; with cleanup provided by the Ministry volunteers). A motion was made and approved to allow this activity to proceed.

3. In response to a member concern (submitted via e-mail) regarding the Pine Valley/Basil intersection, Ron consulted with the NBPD and discussed various alternatives to manage the intersection traffic. The board accepted a motion (and approved) to replace the existing stop signs with larger signs; and to paint stop lines in the road to re-enforce the existing controls. The prospect of converting the intersection to a three way stop will be pursued further.

Secretary: Patrick reported that he had e-mailed copies of 2013 membership correspondence to Ron L; as well as board nomination letters and timelines to Rick, Mark and Ron L.

Assistant Secretary: no activity to report

Treasurer: 1. Mark confirmed he's provided copies of the latest member data base to the board. There are approximately 160 members that have paid dues for 2014. 2. He is working with George Moyle on printing envelopes for mailing out the membership stickers, and other dues reminders/requests. 3. Ron G. reminded the Board that an expenditure of \$120 had been approved for the Garden Club to buy 2 live (cut) Christmas trees in early December 2013 for decorating the Greenbrier Parkway gate area, but the Garden club did not buy the trees. Instead, they requested that the Board approve their purchase of 2 artificial (crab pot) Christmas trees at after-Christmas, sale prices. These trees would be stored by the Garden Club and would last at least 8-10 years versus the \$120 each year for the cut trees. Ron obtained voice and e-mail approval from the Board, and approximately \$320 was paid for the trees. Ron asked that this be noted in the minutes for a written record of this expenditure.

4. Mark provided the following financial data for the minutes

GPOA Income/Expense 1/1/14 through 1/31/14

Income

· Dues Income	\$11,225.00
· Interest income	\$7.05
· Total	\$11,232.05

Expense

· Beautification	\$ 320.23
· Maintenance	\$ 828.00

· - Office	\$ 17.05
· - Print/repro	\$ 16.26
· - Storage	\$ 780.00
· - NC Sales tax	\$ 5.98
· - Utilities	\$ 266.87
· Total	\$ 2,234.87

Overall \$ 8,997.66

Assistant Treasurer: no activity to report.

Member at Large: no activity to report.

Committee Chair Reports

Architectural and Covenants Committee: 1. Jim reported that New Bern has filled the potholes which were reported toward the end of last year. 2. Jim also reported coming to an agreement with Jerry Briele to allow the GPOA to use the Emerald postage meter. Thanks to Jerry for allowing this arrangement. The GPOA will reimburse the Emerald for usage.

Architectural and Covenants Liaison: 1. Jim reported that we have still not resolved the payment for work done on the foreclosed property on Pine Valley Drive. He secured a cost estimate of approximately \$200 to pursue legal action. The board did not approve this alternative. 2. He also reported that a second foreclosed property cleanup is being handled through the New Bern city inspection department. This alternative (the inspection department) may be an option for the former property. He will pursue this option for the former foreclosed property.

Beautification and Maintenance: 1. Ron L reported that quotes have been submitted for the tree trimming along Greenbrier parkway. No vendor has been chosen. 2. The Bear Park walkway/bridges are in need of repair and Ron will pursue price quotes for that work. There are four sections of bridge and quotes will specify an assessment of the condition of each section along with the estimate to repair.

Bylaws, Civic and Drainage: no activity to report.

Emerald Liaison: no meetings of the Emerald Advisory Committee have been held.

Emergency Management: no activity to report

Finance: nothing to report other than above.

HOA Council Liaison: no activity to report.

Membership: Ron L will be planning to contact former members who have not renewed as well as those who are not yet members.

Nominations and Elections: no activity to report.

Publicity: no activity to report.

Welcome and Communications: no activity to report.

GPOA Website Liaison: no activity to report.

GPOA Website Webmaster: no activity to report.

Old Business (from the January 5 meeting)

- Update GPOA data base (see Treasurer report item #1 above - closed)
- Greenbrier/Glenburnie intersection (see President report item #1 above - closed)
- NB schedule to fill potholes (see ACC report item #1 above - closed)

- Update committee member lists (ongoing)
- Postage meter feasibility (see ACC report item #2 above - closed)
- Secure payment for work done on foreclosed (Pine Valley) property (see ACCL report above - ongoing)

New Business (since January 5 meeting)

- Pine Valley/Basil intersection (see President report item #3 above - closed)
- Request for 5/10K Fun Run Fundraiser (see President report item #2 above - closed)

Reviewed and approved by board members

P J Feury

GPOA Secretary